

	<b>Appointment of Juvenile Attorney Referee</b> <b>Dawn A. Hoffmann</b>	<b>LOCAL ADMINISTRATIVE ORDER</b> <b>C03 2024-04</b>
		<b>RESCINDS:</b> n/a

Court Address  
**2 Woodward Avenue, Suite 711, Detroit, MI 48226**

Court Telephone No.  
**(313) 224-5261**

This Local Administrative Order, issued in accordance with Michigan Supreme Court Administrative Order 2009-6, effective January 1, 2010. In accordance with MCL 712A.10 and MCR 3.913, and upon approval of the State Court Administrative Office (SCAO),

**IT IS ORDERED:**

1. The Chief Judge of the Third Circuit Court appoints **Dawn A. Hoffmann** as Attorney Referee. The Referee’s contact information is:

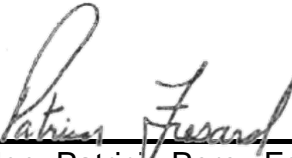
<b>Name</b>	Dawn A. Hoffmann
<b>Bar Number</b>	P-60300
<b>Court Address</b>	Third Circuit Court – Juvenile Division
	Lincoln Hall of Justice, Building B, Room 139
	1025 E. Forest Avenue
	Detroit, MI 48207
<b>Phone Number</b>	(313) 833-1968
<b>E-mail Address</b>	<a href="mailto:Dawn.Hoffmann@3rdcc.org">Dawn.Hoffmann@3rdcc.org</a>

It is the responsibility of the Referee to notify the State Court Administrative Office of changes in the individual’s contact information during the course of the appointment.

2. **Referee Dawn A. Hoffmann:**
  - a. Will serve at the pleasure of the Chief Judge of the 3<sup>rd</sup> Circuit Court.
  - b. Has taken the constitutional oath of office.
  - c. Is a member, in good standing, of the State Bar of Michigan, pursuant to MCR 3.215.
  
3. **Referee Dawn A. Hoffmann** is authorized to perform the following duties pursuant to MCR 3.913 and MCL 712A.10:
  - a. Conduct a preliminary inquiry or preside at hearings under the Juvenile Code, MCL 712A.1, et seq., and make recommended findings and conclusions except for those hearings specified in MCR 3.912(A), which include the following:
    1. A jury trial;
    2. A waiver proceeding under MCR 3.950;
    3. The preliminary examination, trial and sentencing in a designated case;
    4. A proceeding on the issuance, modification or termination of a minor personal protection order.
  
  - b. In Child Protection Proceedings, may issue an ex parte placement order under MCR 3.963(B).
  
  - c. In conducting hearings, a Referee shall do all of the following:
    1. Administer oaths and examine witnesses;

2. If a case requires a hearing and the taking of testimony, make a written signed report to the judge containing a summary of the testimony taken and a recommendation for the Court's findings and disposition.

Dated: 03/29/2024



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Hon. Patricia Perez Fresard, Chief Judge  
Third Judicial Circuit of Michigan

**From:** [Region1 Info](#)  
**To:** [Fresard, Patricia](#); [Hardester, Frank](#)  
**Cc:** [Wilson, Kimberly](#); [Lee, Deborah](#); [Region1 Info](#)  
**Subject:** C03 2024-04- Appointment of Juvenile Attorney Referee Dawn Hoffman- Approved  
**Date:** Friday, April 5, 2024 12:11:18 PM

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C03 2024-04– Appointment of Juvenile Attorney Referee Dawn Hoffman– Approved

This is to advise that we have reviewed the above referenced administrative order and find that it conforms to the requirements of MCR 8.112(B). This order is being accepted and filed until advised by your court of any change.

Zenell Brown  
Region 1 Administrator  
Michigan State Court Administrative Office  
P.O. Box 02984  
Detroit, MI 48202  
313-972-3300